Summary of Changes to BQ-9000 Marketer Manual (revision 7.1 to revision 8)

Major Revisions of Note:

- 'Accreditation' changed to ''Certification' throughout the manual where appropriate

- Numerous editing/formatting changes throughout the manual made for clarity and appearance

- Terms and definitions have been capitalized throughout the manual

- Part B Policy Regulations changed to Appendix A Policy Regulations

- Re-certification Form removed from Appendix A

- Pre-Audit letter removed from Appendix A

- Ranking Program Requirements in Appendix A removed

- Added a definition for 'Days' when in reference to time required to complete a task, be in compliance, retain samples, etc. If 10 or less, they are considered 'business'; otherwise calendar.

Part A Program Requirements

1 Scope

- 'Biodiesel' added for clarity as to what type of quality program

- Added text that states BQ-9000 certifications are site specific for individual quality management systems and DO NOT represent or certify any product quality and that none of the BQ-9000 requirements supersede any Federal, state, and/or other requirements whether regulatory or otherwise

2 Terms and Definitions

- Added definitions for Blender and Blending

3 References

- ASTM D1298 and D4052 removed as they are not referenced in the document

4 Documentation Requirements

- Section 4.3 – Added text that to "effectively implement the appropriate requirements, the Organization shall develop and document a training program that demonstrates competencies for all Biodiesel operations"

- Section 4.5 – Records kept should adhere to "this standard" as well as the organizations quality system

5 Management Responsibility

- No major changes of note

6 Laboratories

- No major changes of note

7 Receipt of Product

- No major changes of note

8 Biodiesel Storage

- Section 8.3 had language related to when there is no biodiesel added to the tank which has been changed to "*when there is no received product nor outbound shipment over a 45-day period*"

9 Fuel Blending and Distribution

- Changed the wording in section 9.3 from "no activity over a 45-day period" to "*when there is no received product nor outbound shipment over a 45-day period*"

10 Remediation Elements

- No major changes of note

Part B Policy Regulations (informative)

Changed to Appendix A Accreditation Process

1 Certification Process

- Section title changed to Accreditation Process

- Certification changed to 'Accreditation' where appropriate

- Section 1.1 – more detail added on accreditation and where required documents can be found at www.bq-9000.org

- Section 1.1 – Definition of the role of an auditor added

- Section 1.3 –
  - A timeline to schedule a reaccreditation before expiration of accreditation shortened to four (4) versus six (6) months is suggested; NBAC will not notify the producer

- Section 1.4 –
  - References to pre-Audit have been removed as that section no longer exists in the Producer Manual

  - Weblink added to find the NBAC Program Manager

  - Suggested that the organization should submit an action plan for non-conformances versus being required to submit one

2 Ranking Program Requirements

- Removed as no longer applicable

2 Accreditation Suspension and Revocation

- Section 2.1 – suspended entities do not have 180 days to remedy reasons for suspension

3 Reconsideration and Appeal of NBAC Decisions

- No major changes of note

4 BQ-9000 Marketer Provisional Status

- Section 4.3 – timetable for completing prerequisites for provisional status removed

5 BQ-9000 Producer Seeking BQ-9000 Marketer Accreditation

- No major changes of note

6 BQ-9000 Producer Idled Plants

- Section 6.2 –

  - A facility cannot be under Category I shutdown for greater than 120 days (versus 180 days previously)

  - Plant manager need not be part of the quality management system being followed

7 Change of Ownership and Acquisitions

- Section 7.2 – removal of "Company Merger Notification Form" as it does not exist
- Chief Operating officer changed to NBAC Program Manager

Appendix Part B

Removed

Pre-Audit Letter

- Removed

Re-Accreditation Form

- Removed